



PROJECT PROPOSAL

THE U.S. MISSION TO NATO General Competition Grant Program

1. APPLICANT'S CONTACT INFORMATION

a. Name of the Organization:	
b. Website:	
c. Application submission (date):	

2. BASIC INFORMATION ABOUT THE PROPOSAL

A.	Project title:		
B.	Amount requested (USD):	US Embassy Share (USD):	Total Cost of the project (USD):
C.	Project locations:		
D.	Target audience:		
E.	Project duration (in months):		
F.	Project dates:	From:	Click here to enter a date.
		To:	Click here to enter a date.
G.	Other partner organizations/institutions involved in the project:		

5. ELEVATOR PITCH/PROJECT SUMMARY

Maximum 10 lines:

6. BACKGROUND OF THE ORGANIZATION

Include organization's technical and management capacities:

7. RESUMES/BIOS OF KEY PROJECT STAFF**8. ANY PREVIOUS U.S.
GOVERNMENT FUNDING:**☐ YES☐ NO

If YES, please identify projects, year(s) funded, and funding amounts:

9. JUSTIFICATION/PROBLEM STATEMENT

Describe why is this project needed:

10. DESCRIPTION OF ACTIVITIES

Describe activities, their implementation plan & target audience:

11. PROJECT GOAL, OBJECTIVES & PERFORMANCE INDICATORS

Describe project goals, indicators, and milestones and how they will be achieved:

12. PROJECT OUTPUT AND SUSTAINABILITY

Short-term and long-term results; continued activities after the project ends:

13. BUDGET (itemize any amount larger than \$200):

	ITEM (provide as many detailed items as possible)	A	B	C	D	E
		NO. OF UNITS	PRICE PER UNIT	U.S. SHARE OF THE COST (A x B)	APPLICANT'S SHARE OF THE COST (IF ANY)	TOTAL (C+D)
A.	Staff time/salaries (taxes included)*					
	SUBTOTAL A					
B.	Program Costs					
	SUBTOTAL B					
C.	Administrative/Indirect Costs**					
	SUBTOTAL C					
D.	Travel Costs (hotel, transportation, per diem)***					
	SUBTOTAL D					
E.	Meeting/space rental					
	SUBTOTAL E					
F.	Other (e.g. banking fees)					
	SUBTOTAL F					
GRAND TOTAL (A+B+C+D+E+F)						

**Salaries in reasonable amounts can be paid to project's key personnel for the portion of their time devoted to the work in this project. The total amount of salaries requested should not exceed 30 per cent of the overall budget*

***If the budget does not include a Negotiated Indirect Cost Rate Agreement (NICRA), the 10% flat rate applies. For all NICRA and indirect rate inquiries please contact AQM-NICRA@state.gov.*

**** All Federal Government-financed international air transportation must be accomplished by U.S. Flag air carriers or U.S. code sharing to the extent that service by those carriers is available.*

14. BUDGET NARRATIVE

Provide details for individual items listed in the budget lines: